POSITION: Graduate Student Assistantship (GSA) (1) Position
Department: University Library System-Purdy/Kresge and Undergraduate Libraries

Contract: Beginning Winter Semester 2015
Positions begin in January 2015 and are currently funded for one year.

Compensation: Compensation - $16,508 (Per Academic Year)
Tuition - Ten (10) completed graduate credits per semester for Fall/Winter Semester
Two (2) completed graduate credits for Spring/Summer Semester

Health Benefits: Choice of six medical insurance carriers
Delta Preferred Dental Insurance
Vision Care Insurance

Union: Representation by the GEOC (Graduate Employees Organization Committee)

Hours: 20 hours per week (includes evenings and weekends)
While working hours are scheduled around class meeting times, scheduling will include evenings and weekends.

Description:

GSAs provide direct user assistance at information/reference desks through in-person, phone, and virtual reference; assisting patrons with the catalog, internet, databases, and use of computers. In addition, GSAs collaborate on the development of library guides, provide information literacy instruction, and participate in special projects as assigned; such assignment may be based on interest, and can include work with discovery services, material processing, eResources, acquisitions, and digital publishing. The special project duties are facilitated by the discretion of the Coordinator for Graduate Student Assistants.

The GSA employment experience is designed to provide a wide overview of academic library operations, with a focus on developing skills in operational areas increasing in responsibility and independence over an approximate two year period.

Qualifications

- Must be a graduate student in The School of Library and Information Science (SLIS).
- Maintain a 3.0 grade point average, and be in good academic standing.
- Candidates should have an understanding of general reference service and exceptional customer service skills.
- Strong interpersonal communication skills and a committed interest in libraries.
- Dependability, punctuality, with good organizational, writing and analytical skills.
- Self-motivated individual with ability to work independently.
- Demonstrated computer skills.
- Previous library experience desired.

Submit resume and cover letter at: http://slis.wayne.edu/WSU_GSA_Application.php

Cover letter should include a summary of any SLIS courses completed and anticipated graduation date.

DEADLINE FOR SUBMISSION: Sunday, November 16th by midnight.

Wayne State University is an equal opportunity employer. No person will be discriminated against in employment because of race, color, religion, gender, national origin, age, disability, familial status, marital status, arrest record, height, weight, sexual orientation, qualified Vietnam era veterans, qualified special disabled veterans, recently separated veterans and other protected veterans, or any other characteristic protected by applicable federal or state law.