

POSITION: Graduate Student Assistantship (GSA) (1 Position)

DEPARTMENT: University Library System

Description:

Graduate Student Assistants play an integral role in the Wayne State University Libraries. GSA employment is designed to provide a professional hands-on learning experience in an academic library setting. The skills and experience gained from the GSA position will serve to expand upon knowledge gained in the classroom and will be invaluable for graduate students pursuing a career in information sciences.

GSAs divide their time between providing direct user assistance at physical and virtual information/reference service points and special projects throughout the library system. Project assignments may include work with discovery services, special collections, eResources, instruction, and digital publishing and are based on interest and career goals.

These positions support the Wayne State University mission to create and advance knowledge, prepare a diverse student body to thrive, and positively impact local and global communities. A successful candidate must embrace an environment of inclusion that moves beyond simple tolerance to recognizing the richness in individual identities of people, and diverse perspectives.

Qualifications:

- Must enroll or be enrolled in a minimum of six credit hours as a graduate student in the School of Information Sciences (SIS) for the Fall 2024 semester.
- Strong interpersonal communication skills.
- Committed interest in libraries.
- Dependable, punctual, with good organizational, writing, and analytical skills.
- Self-motivated with the ability to work independently.
- Demonstrated computer skills, and the ability to function in a fast-paced, digitally focused library.
- Exceptional customer service skills.
- Maintain a 3.0 grade point average and be in good academic standing throughout the Assistantship.

If you are planning to attend SIS as an international student, please be aware that most classes are offered online which will impact your ability to maintain your immigration status. More information may be found here:

<https://oip.wayne.edu/oiss/current/status>

- Contract:** Beginning Fall Semester 2024, with a start date of August 16, 2024. Position is funded for two semesters with the possibility of renewal.
- Compensation:** \$21,627/academic year (subject to change in accordance with the GEOC Bargaining Agreement)
- Tuition:** Up to ten completed graduate credits per semester for Fall/Winter Semester
- Health Benefits:** Choice of medical insurance carriers; Delta Preferred Dental Insurance; EyeMed vision insurance
- Union:** Representation by the Graduate Employees Organization Committee (GEOC)
- Hours:** 20 hours per week, most hours on-campus. Schedule may include evenings and weekends.

Application:

Submit resume and cover letter as PDFs at: <https://forms.wayne.edu/4faadb30f3065/>. Applications will be accepted until midnight on **Sunday, June 2, 2024**. Hiring decisions will be made by Friday, June 28, 2024. Please contact Katrina Rouan (katrina.rouan@wayne.edu) with any questions.

Wayne State University and the GEOC recognize an obligation and reaffirm their commitment to achieve equal employment opportunity, non-discrimination, and non-harassment within the University. The University and members of the bargaining unit shall not discriminate or harass on the basis of race, color, veteran status, height, weight, ethnicity, religion, creed, political affiliation, political beliefs, membership in any social or political organization, national origin, ancestry, marital or parental status, age, gender, gender identity or expression, pregnancy, sexual orientation, disability, or HIV status, of those capable of performing their professional duties.