SCHOOL OF LIBRARY AND INFORMATION SCIENCE

GRADUATE CERTIFICATE IN ARCHIVAL ADMINISTRATION

The Graduate Certificate in Archival Administration was established both for individuals entering the archival profession and for those with experience in the field. The certificate program provides a professional education to individuals wishing identify, preserve, and make archival records accessible for use.

The Archival Administration certificate includes courses which teach students basic archival theory, methods and practice of appraisal, arrangement, description, preservation, reference, and the legal and ethical concerns regarding traditional, visual, and electronic records. In addition, other courses include records management, historical institutions and an archival practicum.

- For additional program information: http://slis.wayne.edu/certificates/archival-administration.php

Classification of Instructional Program (CIP) Code: 54.0105

- For more information visit http://nces.ed.gov/ipeds/cipcode/cipdetail.aspx?y=55&cipid=89431

STANDARDIZED OCCUPATIONAL CLASSIFICATION (SOC) CODES

- 11-9199.01 Regulatory Affairs Managers
- 11-9199.02 Compliance Managers
- 19-3093.00 Historians
- 25-1125.00 History Teachers, Postsecondary
- 25-4011.00 Archivists
- 25-4012.00 Curators
- 25-4013.00 Museum Technicians and Conservators

ON-TIME COMPLETION RATE

- Program Length   15 weeks
- On-time Program Completers, 2012-13   16
- On-time completion rate   16
- Graduation Rate   100%

COSTS

- Total tuition and Fees for program completed in normal time $10,961
- Total Estimated Costs for Books and Supplies for the entire program $585
- Total Room and Board Charges for Living On Campus $4694
- Program cost information: http://slis.wayne.edu/admissions/tuition-fees.php