



POSITION: Graduate Student Assistantship (GSA): Information Technology
DEPARTMENT: School of Information Sciences (SIS)

Description:

- Provide software/hardware technical assistance to SIS students, faculty, and staff
- Continue to develop SLIS online community through social media
- Help supervise student technology assistants
- Update SLIS websites
- Work with full time staff on computer and server maintenance
- Develop online instructional materials
- Perform other duties as assigned

Qualifications:

- Must enroll or be enrolled as a graduate student in The School of Information Sciences (SIS) for Fall 2018 semester.
- Maintain a 3.0 grade point average, and be in good academic standing.
- Strong computer troubleshooting skills
- Good customer service skills
- Excellent written and verbal communication skills
- Willingness to learn
- Ability to work a flexible schedule that may include evening and weekend assignment

PRE-REQUISITE: Completion (or [waiver](#)) of [INF 6080 Information Technology](#). If currently taking the course, must be completed before start of Fall 2018 semester. Please note completion (or waiver) of INF 6080 in the submission your cover letter or resume.

Contract: Beginning Fall Semester 2018, with a start date of August 20, 2018. Position is currently funded for two semesters with the possibility of renewal.

Compensation: \$18,534 (subject to change in accordance with the GEOC Bargaining Agreement)

Tuition: Ten completed graduate credits per semester for Fall/Winter Semester

Health Benefits: Choice of six medical insurance carriers; Delta Preferred Dental Insurance; Vision Care Insurance

Union: Representation by the Graduate Employees Organization Committee (GEOC)

Hours: 20 hours per week
While working hours are scheduled around class meeting times, scheduling will include evenings and weekends.

Application: Submit resume and cover letter at: http://sis.wayne.edu/students/tech_gsa.php. Applications will be considered until midnight on Sunday, August 5, 2018. If already attending SIS courses, the cover letter should include a summary of completed courses and anticipated graduation date.



WAYNE STATE

School of Information Sciences

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